



1007 Ashland Terrace Suite 104B Chattanooga, TN 37415
(t): 423-648-6676 (f):423-370-1273

Please complete all requested information on the front and back of this form .Thank you for your interest in our properties.

How did you hear about our property? \_\_\_\_\_

Date of Application \_\_\_\_\_ Desired Date of Occupancy \_\_\_\_\_

PROPERTY ADDRESS APPLYING FOR \_\_\_\_\_

TENANT CELL PHONE # \_\_\_\_\_

TENANT EMAIL ADDRESS \_\_\_\_\_

PERSONAL INFORMATION

Applicant's Full Name \_\_\_\_\_ Birth Date \_\_\_\_\_

Social Security # \_\_\_\_\_ Drivers License # \_\_\_\_\_ St. \_\_\_\_\_

Full Names of all other Residents: \_\_\_\_\_ Relationship to You \_\_\_\_\_ Date of Birth \_\_\_\_\_

Table with 3 columns: Full Names of all other Residents, Relationship to You, Date of Birth. Contains 5 empty rows.

How many pets do you or other occupants own? \_\_\_\_\_

Kind of pet, breed, weight, color and age. \_\_\_\_\_

RESIDENCE HISTORY

Present Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Telephone \_\_\_\_\_

Present landlord \_\_\_\_\_ Telephone number \_\_\_\_\_

Monthly payment \_\_\_\_\_ How long there \_\_\_\_\_ Reason for moving \_\_\_\_\_

Previous Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Previous landlord \_\_\_\_\_ Telephone number \_\_\_\_\_

Monthly payment \_\_\_\_\_ How long there \_\_\_\_\_ Reason for moving \_\_\_\_\_

EMPLOYMENT HISTORY

Present Employer \_\_\_\_\_ Dates from: \_\_\_\_\_ to \_\_\_\_\_

Employer's Address \_\_\_\_\_ City \_\_\_\_\_

St. \_\_\_\_\_ Telephone \_\_\_\_\_ Gross monthly salary \_\_\_\_\_

Position \_\_\_\_\_ Supervisor \_\_\_\_\_

Previous Employer \_\_\_\_\_ Dates from: \_\_\_\_\_ to \_\_\_\_\_

Employer's Address \_\_\_\_\_ City \_\_\_\_\_

St. \_\_\_\_\_ Telephone \_\_\_\_\_ Gross monthly salary \_\_\_\_\_

Position \_\_\_\_\_ Supervisor \_\_\_\_\_

BANKING AND CREDIT REFERENCES

Bank Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Telephone Number \_\_\_\_\_ Checking Acct. # \_\_\_\_\_

Saving Acct. # \_\_\_\_\_ Loan Acct. # \_\_\_\_\_

Credit Reference \_\_\_\_\_ Telephone # \_\_\_\_\_

Account # \_\_\_\_\_ Monthly payment \_\_\_\_\_

## OTHER INFORMATION

Total number of vehicles ( including company vehicle ) \_\_\_\_\_  
Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag #/ State \_\_\_\_\_  
Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag #/ State \_\_\_\_\_  
Other vehicle description \_\_\_\_\_

Total gross monthly household income \_\_\_\_\_

*If there are other sources of income you would like us to consider, please list income, source and person ( Banker, Employer, etc. ) who we could contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.*

Amount \$ \_\_\_\_\_ Per \_\_\_\_\_ Source \_\_\_\_\_ Telephone # \_\_\_\_\_

Amount \$ \_\_\_\_\_ Per \_\_\_\_\_ Source \_\_\_\_\_ Telephone # \_\_\_\_\_

Comments \_\_\_\_\_

Have you ever: Been sued for non-payment of rent? \_\_\_yes \_\_\_no  
Been evicted or asked to move out? \_\_\_yes \_\_\_no Declared Bankruptcy \_\_\_yes \_\_\_no  
Broken a Rental Agreement or Lease \_\_\_yes \_\_\_no Been sued for damages \_\_\_yes \_\_\_no

In case of a personal emergency, notify: \_\_\_\_\_  
Relationship to you \_\_\_\_\_ Telephone # \_\_\_\_\_

I hereby make application for a property and certify that this information is correct. I authorize you to contact any references that I have listed. I also authorize you to obtain my consumer credit report for your credit reporting agency, which will appear as an inquiry on my file.

**X.** Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

*PLEASE READ THESE CONDITIONS BEFORE SIGNING THIS APPLICATION*

A non-refundable processing charge is payable with this application. Applicant understands that the processing charge will not be refunded under any circumstances or applied to any monies due lessor. Processing charges are \$50.00 for each applicant or co-signer. In the event of more than one Resident, each Resident understands he/she is jointly and severally liable for each provision of this contract. Lessor agrees to either approve or disapprove this application within 72 hours. **PAYSTUBS MUST BE TURNED IN AT THE TIME OF THE APPLICATIONS. APPLICATIONS WILL NOT BE APPROVED UNTIL TWO CURRENT PAYSTUBS ARE RECEIVED BY GREYHAVEN REALTY MANAGEMENT CO.**

A security deposit to remove the residence from the "FOR RENT MARKET" is due and payable at the time when the applicant is notified that the application has been approved. **Should two applications be approved for the property the applicant bringing the security deposit first will be the approved applicant.** Lessor is not obligated to hold the property off the market unless the security deposit is paid in full. **This payment is to be paid separately from application fee.**

If applicant fails to fulfill these conditions, this application will be deemed to have been withdrawn and lessor or applicant will be under no further obligation, however if applicant merely changes his/her mind about the unit after being approved, the deposit will be retained by lessor as liquidated damages,. If applicant is not approved, the deposit only, (not the processing charge) will be refunded to applicant. For refunding purposes; all refunds will be made in the form of GREYHAVEN REALTY MANAGEMENT COMPANY, INC. company check.

If the applicants check is returned twice by his/her bank for insufficient funds, either for his/her rent and/or any other payments to Greyhaven Realty Management Company, Inc. applicant understands that Greyhaven Realty Management Company, Inc. may at it's option require all future payments to be made in a cashiers check or money order.

Applicant understands that the giving of false information or tendering a bad check may at lessors option breach and void any subsequent lease. Notice in writing may be mailed to resident at leased premises or delivered to resident in person. Lessor's failure to deliver possession of the premises at the time agreed upon, shall not subject lessor to damages in any amount whatsoever. Should applicant be approved to lease this subject property, then his/her rent must begin in not more than fourteen (14) days from the date of the notice of approval.

I understand that this application is a part of my lease agreement. Also that as a part of normal procedures for processing this application, an investigative consumer report may be obtained whereby information is secured through interviews with persons with whom I am acquainted. This report, if obtained, typically contains information as to my character, general reputation, personal characteristics and mode of living. I have the right to make a written request within a reasonable period of time for a complete and accurate disclosure of additional information concerning the nature and scope of this report. I understand that I may obtain this information by writing directly to Experian Credit Services, who will compile this report for a fee.

**X.** Applicants Siganture \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_  
Agent for Greyhaven Realty Mgmt Co, Inc. Date